

CARDINAL CREST HOMEOWNERS ASSOCIATION
Minutes of the Board of Directors Meeting
January 28, 2010
APPROVED

BOARD MEMBERS PRESENT

Jimmy Wyrick	President
Ellen Butler	Vice President
George Vaughn	Member at Large
Pearl Singh	Treasurer
Rob Gudz	Member at Large

BOARD MEMBERS ABSENT

Scott Miller	Secretary
Rosa Moore	Member at Large

MANAGEMENT PRESENT

Victoria Garner	Community Manager, Cardinal Management Group, Inc.
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OTHERS PRESENT

Natalie LaFon	Independent Recording Secretary
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CALL TO ORDER

Ms. Butler called the meeting to order at 7:36 pm, noting the presence of quorum. She explained Mr. Wyrick would be arriving late.

APPROVAL OF MINUTES

Motion: Mr. Gudz moved to approve the October 22, 2009 minutes as written. Mr. Vaughn seconded. The motion carried.

COMMITTEE REPORTS

Newsletter

The spring newsletter will contain information informing homeowners to begin preparing for the spring yard sale.

Website

The Association is looking for volunteers to assist with the website.

Architectural Review Board

There is nothing to report at this time. Everything looks good.

Neighborhood Watch

NONE

Budget

NONE

OFFICER REPORTS

NONE

MANAGEMENT REPORT

Financials: The Board inquired in regards to entries on the VCB bank statement. Management will research and respond via email.

Board Meetings: There was clarification as to when the future Board meetings will be held. The Administrative Calendar needs to be updated with the following meeting months: March, May, July, and September. The meetings will also begin starting at 7:30 p.m. The Annual meeting will take place in November.

EXECUTIVE SESSION

MOTION: Ms. Butler moved to enter into Executive Session at 7:51 pm. to discuss delinquent accounts and a draft collections policy resolution.

Motion: Ms. Butler moved to leave executive session at 8:14 pm. Mr. Gudz seconded. The motion carried unanimously.

The Board instructed Management to consult with the attorney regarding possible changes to the resolution and to draft a due process resolution for the Board's review.

ADJOURNMENT

Motion: Mr. Vaughn moved to adjourn the meeting at 8:15 pm. Ms. Butler seconded. The motion carried unanimously.

Respectfully submitted,

Natalie L. LaFon
Independent Recording Secretary